

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 20th September 2010

CONTACT OFFICER: Kam Hothi – Team Leader - Parking
(For all enquiries) (01753) 787899

WARD(S): All

PORTFOLIO: Neighbourhood & Renewal – Councillor Swindlehurst

PART I **KEY DECISION**

PARKING ENFORCEMENT POLICY

1 Purpose of Report

This report seeks the Members agreement to make minor amendments to the existing policy in line with best practice, improving the service and improving recovery of outstanding Penalty Charge Notices. This report also seeks Members agreement for future amendments to be approved through the Significant Decision Process.

2 Recommendation(s)/Proposed Action

Cabinet is requested to resolve:

- (a) That the amended Parking Enforcement Policy be adopted.
- (b) That future amendments to the policy to be approved through the Significant Decision Process.
- (c) That the option to incorporate current Housing Land enforcement within this policy and deal with the challenge process thereafter be approved.

3 Community Strategy Priorities

- **Enabling inclusion**

Work with communities and offering solutions to improve parking in neighbourhoods through active participation in Neighbourhood Action Groups and consultation.

- **Being Safe, Feeling Safe**

Improving road safety by enforcement of the road network and providing safer places to park on/off street.

- **A Cleaner, Greener place to live, Work and Play**

Tackle inconsiderate parking by providing alternative parking such as Residents parking schemes.

- **Prosperity for All**

By working with the Communities, Police and Local Business Action Groups

4 **Other Implications**

(a) **Financial**

There are no negative financial implications of proposed action. It is reasonable to expect improved recovery of fines with the proposed amendments.

(b) **Risk Management**

<i>Recommendation</i>	<i>Risk/Threat/Opportunity</i>	<i>Mitigation(s)</i>
The Cabinet is requested to resolve that the amended Parking Enforcement Policy be adopted.	All proposals are intended to reduce the risk of loss of fines.	Proposals accepted and implemented.
That Members agreement for future amendments to be approved through the Significant Decision Process.	This will speed up the implementation process.	Proposals accepted and implemented
Consideration to incorporate current Housing Land enforcement within this policy and deal with the challenge process thereafter.	Single point of contact for all enforcement and processing of any fines.	Proposals accepted and implemented

(c) **Human Rights Act and Other Legal Implications**

There are no Human Rights Implications.

(d) **Equalities Impact Assessment**

Equalities Impact Assessment Initial Screening has been undertaken.

(e) **Workforce**

There are no workforce implications.

5 **Supporting Information**

- 5.1 This policy was implemented in 2007 and changes were made in 2008 in line with the implementation of the Traffic Management Act 2004. – Changes required for legislation and best practice.
- 5.2 The following are changes and amendments that are proposed for the policy:
- 5.2.1 New Health Care Permit Scheme has been introduced. – Request made by member in 2007 for the introduction of a Health care scheme.
- 5.2.2 Changes to procedures on residents permit scheme for outstanding Penalty Charge Notices. – Permit holders are not paying outstanding PCN's, this will also improve recovery on fines.
- 5.2.3 Including exemption to National Blood Service/Screening Vehicles with prior permission. – Providing a mobile health service to benefit people of Slough and working with Hospitals.
- 5.2.4 Re wording for Pay & Display tickets– Giving clearer guidance on how a Pay & Display ticket must be displayed in line with our Traffic Orders and Best Practice.
- 5.2.5 Mitigation for all stages of challenges – Moving paragraph relating to Mitigation to relate to all aspects of the policy and that this will be considered when dealing with challenges, representation and Appeals.
- 5.2.6 Charges for dispensations - Implement charges approved by cabinet February 2009 for dispensations.
- 5.2.7 Clamping and Removal – Approval be granted to clamp or removal persistent evaders vehicles (3 or more outstanding tickets at charge Certificate stage) and work closely with the DVLA and our Bailiff to assist with this process at no cost to the Council.
- 5.2.8 Unadopted Roads – Include process for enforcing roads that will soon be adopted by SBC.

6 **Comments of Other Committees**

This report went to Neighbourhoods and Renewal Scrutiny Panel for consideration on the 15th September. Any comments or recommendations from scrutiny will be reported separately.

7 **Conclusion**

This policy will give clear guidelines to all Members, Officers and the public, with regards to the standard of service to expect. Without this level of clarity there is a risk that inconsistent decisions could lead to negative publicity and appeals being lost at the Traffic Penalty Tribunal.

- 7.2 It is therefore recommended that this revised policy is adopted.
- 7.3 That Members agreement for future amendments to be approved through the

Significant Decision Process which will allow a quicker decision to be made.

8 **Appendices Attached**

'Appendix A' - Amended Parking Enforcement Policy (changes highlighted)

9 **Background Papers**

None